

Routing Guide subject to change at the discretion of PRAB/Hapman Shipping.

## **PRAB & HAPMAN INBOUND ROUTING GUIDE**

**Important note to all vendors:** Please read these shipping instructions carefully. Any unauthorized use of transportation other than those indicated on the routing guide will result in the deduction of excess cost from your invoice. The deduction will be issued in the form of a supplier chargeback and is subject to an administrative minimum fee of \$50.00.

Thank you in advance for your cooperation! If there are any questions or concerns regarding this guide, please contact the PRAB & Hapman shipping department at:

Shipping Department Email: [SHIPPING@PRAB.COM](mailto:SHIPPING@PRAB.COM)

Andrew Crews, Shipping Supervisor: 269-382-8259 – [ACREWS@HAPMAN.COM](mailto:ACREWS@HAPMAN.COM)

Lucas Whitney, PRAB Shipping Specialist: 269-569-8506 [LWHITNEY@PRAB.COM](mailto:LWHITNEY@PRAB.COM)

Ava Sabens, Hapman Shipping Specialist: 269-488-6908 – [ASABENS@HAPMAN.COM](mailto:ASABENS@HAPMAN.COM)

**SHIPPING/RECEIVING HOURS ARE 7AM-3PM EST MON-FRI**

### **PARCEL SHIPMENTS: BOX OR BOXES TOTALING UNDER 125 POUNDS**

Please contact one of the shipping personnel above for UPS or FedEx ground account info. If shipping multiple boxes and the overall weight totals over 125 pounds, ship boxes on pallet using LTL guide.

### **LTL SHIPMENTS: PALLETS/TUBES/BOXES ON SKID OVER 125 POUNDS**

**\*\*\*NOTE: SHIPPING OVERLENGTH ARTICLES – All orders containing any item measuring at least 8' in length must ship via OLD DOMINION FREIGHT LINES\*\*\***

LTL Shipments originating the following states:

**\*\*Under 500 pounds: Ship via Dayton Freight**

**\*\*Over 500 pounds: Ship via Old Dominion Freight Lines**

Michigan

Illinois

Indiana

Ohio

All LTL Shipments originating from the following states:

**Ship via Old Dominion Freight Lines**

Alabama

Arizona

Connecticut

Florida

Georgia

Iowa

Kansas

New Jersey

North Carolina

Pennsylvania

South Dakota

Tennessee

Virginia

Wisconsin

All Canadian Provinces

**All other states: please ship via Old Dominion Freight Lines**

**All international shipments other than Canada: Contact for Assistance**

**If shipment is unable to ship via LTL for any reason, please contact us for assistance.**

**If contacting PRAB & Hapman shipping department for assistance to schedule a shipment, 24-hour prior notice is required before shipment can be scheduled.**